




Accreditation Steering Committee Minutes

Meeting Date: Monday, December 06, 2021

Start time: 3:00-4:30 PM

Meeting Chaired By: Dr. Jamal Cooks

Minutes Prepared By: Cheree Manicki

Agenda Item	Information/Discussion	Action
1. Welcome	Minutes approved	
2. ISER Report / John	Once BOR signs final report, it can be loaded to a USB drive and mailed to ACCJC	
3. Newsletter / Heather & Na	<p>We will have a newsletter this week with QFE update and a thank you article recognizing all that have helped us through the process. IR will provide a gratitude article in a Spring newsletter. The data will come from a survey that was sent out to the college asking for input.</p> <p>https://chabotcollege.qualtrics.com/jfe/form/SV_bHiJXIgrbxNj2iq</p>	
4. Webpage	Personnel and titles have been updated by Wing. A lot of duplicates have been removed and the website has been cleaned up. The structure of the website was based on Skyline's website.	
5. ISER Timeline / Audrey	<p>Dr. Trotter reviewed the attached PowerPoint presentation. 2/23/22 one day virtual visit in which the team develops a series of Core Inquiries. The College does not participate in this visit (FYI only). Two types of Core Inquiries, additional information requests and interview observation requests. Focus site visit, week of October 10th</p> <div style="text-align: center;">  <p>Chabot College Accreditation PPT Pre</p> </div>	
Upcoming Meetings		